

Gardens of the World

Art Exhibit Agreement

Name of Artist: _____
Address: _____

Phone/Fax: **Phone** _____ **Fax** _____
Email: _____

We look forward to having you display your work at the Gardens of the World.

- 1) Your art will be displayed in the Resource Center at the Gardens of the World from _____ to _____. You should not remove works of art during the show unless comparable replacements are made. The artist should contact Marianne Coulson at the Gardens of the World before changing any artwork.
- 2) The artist must use high quality framing and matting on all pieces. Artwork must be free of damage and ready to hang with wire hangers (no sawtooth hangers). All hanging of artwork will be done between the hours of 10:30am and 12:30pm on Mondays, while the Gardens are closed to the public. All hanging and removal of artwork will be done under the supervision of a Gardens of the World staff member.
- 3) Removal of artwork will be done on Mondays between the hours of 8:30am and 9:30am. All artwork is to be picked up by 10:00am. Artwork that has not been picked up on time will be stored for a maximum of 30 days at the expense of the Artist (Fee will be \$10.00 per day). Artwork that has not been picked up after 30 days will become the property of the Gardens of the World.
- 4) All pieces to be displayed must be approved by the Hogan Family Foundation, Inc. The Hogan Family Foundation, Inc. reserves the right to refuse to exhibit any piece for any reason. Works that are judged by the Hogan Family Foundation, Inc. to be offensive or otherwise unacceptable for any reason will not be permitted.
- 5) No prices may be displayed on artwork or other literature. All inquiries will be directed to the artist. All sales will be handled directly by the artist. You may have business cards and general information about your work on display at the Resource Center. A short description of the work may be displayed next to the pieces using a non-damaging adhesive.

- 6) The Hogan Family Foundation, Inc. suggests a voluntary donation of 15% for all works sold during the exhibit. Artists wishing to make a voluntary donation to the Gardens of the World may do so at the close of the exhibit.
- 7) The Gardens of the World staff will take all sensible precautions for the safety of the art while it is on display. Artists should be aware that many activities take place at the Resource Center. The Gardens of the World staff will not move any artwork for these activities; however, the artist will be contacted if there is reason to believe the pieces would be in particular jeopardy for any reason. The Resource Center is used by the public as well as non-profit groups and organizations.
- 8) The Resource Center is open Tuesday – Sunday from 9:00AM – 5:00PM. The artist understands that the Resource Center may be closed to the public during special events.
- 9) ***The Hogan Family Foundation, Inc. assumes no responsibility for any art that is lost, damaged or stolen while it is on exhibit at the Resource Center.*** The Hogan Family Foundation, Inc. insurance policy does not include liability coverage for artwork. The artist agrees to hold the Gardens of the World and the Hogan Family Foundation, Inc. harmless for any art lost, damaged, or stolen while it is on exhibit at the Resource Center.
- 10) All modifications of this Agreement must be in writing and signed by both parties. This Agreement constitutes the entire understanding between the parties hereto.
- 11) The Hogan Family Foundation, Inc. agrees to market your exhibit on our website, www.gardensoftheworld.info. Please supply a copy of the artist's bio & a brief description of your exhibit:

- 12) It is possible to hold a reception on a mutually agreed upon date. The artist is responsible for all associated costs of the reception. All advertisement, including invitations, that include the Gardens of the World or Hogan Family Foundation, Inc. name, must be approved by the Foundation prior to its release.

Reception Date: _____ Time: _____

I have read and understand the above agreement and liability statements and am in agreement with them:

Signature of Artist

Date

Marianne Coulson
Hogan Family Foundation, Inc.

Date

Mail or fax signed agreement to:

Gardens of the World
2001 Thousand Oaks Blvd.
Thousand Oaks, CA 91362
Ph: (805) 557-1135 Fax: (805) 777-1006