



Artist Agreement

Name of Artist:

Address:

Telephone:

Email:

Website:

To be considered to display your work at the Gardens of the World please submit the following:

- This completed 'Artist Agreement' form.
- The title of your planned exhibit and a brief description of your art show - to be displayed on our Gardens Events page.
- Please attach a short Artist Biography along with your application.
- Please attach 5-10 samples of the work you plan to display.

All pieces to be displayed must be approved by the Hogan Family Foundation. The Hogan Family Foundation reserves the right to refuse to exhibit any piece for any reason. Works that are judged by the Hogan Family Foundation to be offensive or otherwise unacceptable for any reason will not be permitted.

We look forward to having you display your work at the Gardens of the World.

- 1) Your art will be displayed in the Resource Center at the Gardens of the World. Art removal during the show is not allowed unless comparable replacements are made. The artist should contact Gardens of the World management before changing any artwork.
- 2) The Resource Center is open Tuesday – Saturday from 9:00 am – 4:30 pm. We are closed on Sundays and Mondays. The artist understands that the Resource Center may be closed to the public during special events.
- 3) Any public release of information and/or media coverage relating to the exhibit with Gardens of the World must be approved before its release.

- 4) Artwork should be placed such that the walls appear as an art display. The size of the artwork will determine the number of pieces displayed. It is recommended that the artist visit the Resource Center prior to the date of hanging so the number of pieces can be determined. The maximum number of pieces is 20.
- 5) The artist must use high-quality framing and matting on all pieces. Artwork must be free of damage and ready to hang with wire hangers (no sawtooth hangers). The hanging of the artwork will be done between the hours of 11:00 am and 1:00 pm on the scheduled day. A Gardens of the World staff member will install the hooks in the walls, with placement of the hooks decided by the artist. The artist will place his/her artwork on the installed hooks.
- 6) The removal of the artwork will be done on the last day of the show between the hours of 1:00 pm and 4:30 pm. Artwork that has not been picked up on time will be stored for a maximum of 30 days at the expense of the Artist (fee will be \$10.00 per day). Artwork that has not been picked up after 30 days will become the property of the Gardens of the World.
- 7) No prices may be displayed on artwork or other literature. All inquiries will be directed at the artist. All sales will be handled directly by the artist. You may have business cards and general information about your work on display at the Resource Center. A brief description of the work may be displayed next to the pieces using a non-damaging adhesive.
- 8) The Hogan Family Foundation suggests a voluntary donation of 15% for all works sold during the exhibit. Artists wishing to make a voluntary donation to the Gardens of the World may do so at the close of the exhibit.
- 9) The Gardens of the World staff will take all sensible precautions for the safety of the art while it is on display. Artists should be aware that many activities take place at the Resource Center. The Gardens of the World staff will not move any artwork for these activities; however, the artist will be contacted if there is reason to believe the pieces would be jeopardized for any reason. The Resource Center is used by the public as well as non-profit groups and organizations.
- 10) ***The Hogan Family Foundation assumes no responsibility for any art that is lost, damaged or stolen while it is on exhibit at the Resource Center.*** The Hogan Family Foundation insurance policy does not include liability coverage for artwork. The artist agrees to hold the Gardens of the World and the Hogan Family Foundation harmless for any art lost, damaged, or stolen while it is on exhibit at the Resource Center.
- 11) All modifications of this Agreement must be in writing and signed by both parties. This Agreement constitutes the entire understanding between the parties hereto.

I have read and understand the above agreement and liability statements and agree with them:

Artist Signature

Date

Email, Mail or fax to:

Gardens of the World
2001 E. Thousand Oaks Blvd.
Thousand Oaks, CA 91362
info@gardensoftheworld.org
Ph: (805) 557-1135 Fax: (805) 777-1006